

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF WEST VIRGINIA



IN RE: **STAFF ADMINISTRATIVE LEAVE
for the Holidays**

Misc. No. 2:11-AD-11111

**AMENDED ORDER OF APPRECIATION AND HOLIDAY ADMININSTRATIVE
LEAVE**

Federal law establishes public holidays for federal employees. These holidays are observed through the granting of administrative leave to the staff of the offices of the United States District Court for the Southern District of West Virginia.

The Court recognizes and deeply appreciates the hard work, dedication, and professionalism consistently demonstrated by all employees in service to the public and the administration of justice. The Judges of this Court value the commitment each employee brings to his or her duties. The Judges further acknowledge the importance of spending meaningful time with family and friends during the holiday season.


In extended observance of the Thanksgiving holiday, the offices of the Southern District of West Virginia will be **closed on Friday, November 28, 2025**.

In extended observance of the Christmas and New Year's holidays, the offices of the Southern District of West Virginia will be **closed on Friday, December 26, 2025, and Friday, January 2, 2026**. In addition, considering the Executive Order entered December 18, 2025, granting administrative leave to Executive Branch employees on December 24, 2025, the offices of the Southern District of West Virginia will be **closed on Wednesday, December 24, 2025**.

The Court extends its gratitude to all employees for their dedicated service throughout the year and wishes everyone a safe and joyful holiday season.

SO ORDERED this 19th day of December, 2025.




Frank W. Volk
Chief United States District Judge