

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF WEST VIRGINIA

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*(Enter above the full name of the plaintiff  
or plaintiffs in this action)*

*(Inmate Reg. # of each Plaintiff)*

v.

CIVIL ACTION NO. \_\_\_\_\_  
*(Number to be assigned by Court)*

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*(Enter above the full name of the defendant  
or defendants in this action)*

Defendant(s).

**COMPLAINT**

**I. Parties**

A. Name of Plaintiff: \_\_\_\_\_

Inmate No.: \_\_\_\_\_

Address: \_\_\_\_\_

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B. Additional Plaintiff(s) (provide the same information for each plaintiff as listed in Item A above).

Name of Plaintiff: \_\_\_\_\_

Inmate No.: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Name of Plaintiff: \_\_\_\_\_

Inmate No.: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

C. Name of Defendant: \_\_\_\_\_

Position: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

\_\_\_\_\_

D. Additional Defendant(s) (provide the same information for each defendant as listed in Item C above):

Name of Defendant: \_\_\_\_\_

Position: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

\_\_\_\_\_

Name of Defendant: \_\_\_\_\_

Position: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

\_\_\_\_\_

**II. Place of Present Confinement**

Name of Prison/Institution: \_\_\_\_\_

A. Is this where the events concerning your complaint took place?

Yes \_\_\_\_\_ No \_\_\_\_\_

If you answered "no," where did the events occur? \_\_\_\_\_

\_\_\_\_\_

B. Is there a prisoner grievance procedure in this institution?

Yes \_\_\_\_\_ No \_\_\_\_\_

C. Did you present the facts relating to your complaint in the prisoner grievance procedure? Yes \_\_\_\_\_ No \_\_\_\_\_

If you answered "no," explain why not: \_\_\_\_\_

\_\_\_\_\_

If you answered "yes," what was the result at level one, level two and level three (attach grievances and responses): \_\_\_\_\_

\_\_\_\_\_

**III. Previous Lawsuits**

A. Have you begun other lawsuits in state or federal court dealing with the same facts involved in this action or otherwise related to your imprisonments?

Yes \_\_\_\_\_ No \_\_\_\_\_

B. If your answer to A is "yes," describe the lawsuit in the space below. If there is more than one lawsuit, describe the additional lawsuits on another piece of paper using the same outline.

1. Parties to the previous lawsuit:

Plaintiff(s): \_\_\_\_\_

Defendant(s): \_\_\_\_\_

2. Court (if federal court, name the district; if state court, name the county);

\_\_\_\_\_

3. Docket Number: \_\_\_\_\_

4. Name of judge to whom case was assigned: \_\_\_\_\_

5. Disposition (for example: Was the case dismissed? Was it appealed? Is it still pending?)

\_\_\_\_\_

6. Approximate date of filing lawsuit: \_\_\_\_\_

7. Approximate date of disposition: \_\_\_\_\_

**IV. Statement of Claim**

State here, as briefly as possible, the facts of your case. Describe what each defendant did to violate your constitutional rights. Include also the names of other persons involved, dates, and places. Do not give any legal arguments or cite any cases or statutes. If you intend to allege a number of related claims, number and set forth each claim in a separate paragraph. (Use as much space as you need. Attach extra sheets of paper if necessary.)

\_\_\_\_\_  
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**V. Relief**

State briefly and exactly what you want the Court to do for you. Make no legal arguments. Cite no cases or statutes.

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Signed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

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Signature of Plaintiff or Plaintiffs

**I declare under penalty of perjury that the foregoing is true and correct.**

Executed on \_\_\_\_\_.  
(Date)

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Signature of Plaintiff