

**UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF WEST VIRGINIA**

In re: Bankruptcy Case No.
Debtor(s). Chapter

Plaintiff(s),
v. Adversary Case No.
Defendant(s).

**STATEMENT OF VISITING ATTORNEY
AND DESIGNATION OF LOCAL COUNSEL
FOR BANKRUPTCY MATTERS**

Name of Visiting Attorney and firm name *Bar ID number*

Name of party represented

Name and address of the Bar(s) of which the Visiting Attorney is a member in good standing

Visiting Attorney's office address

Visiting Attorney's office telephone number *Office fax number* *Email address*

Name of Sponsoring Attorney and firm name

WV _____
WV Bar ID number

Sponsoring Attorney's office address

Sponsoring Attorney's office telephone number

Office fax number

Email address

VISITING ATTORNEY'S CERTIFICATION

I hereby certify that I am a member in good standing of the Bar(s) listed in the Statement of Visiting Attorney and that I have never been convicted of a felony. I further certify that I have paid the West Virginia State Bar its prescribed pro hac vice fee for this case, and complied with the West Virginia State Bar's requirements for attorneys admitted pro hac vice.

Date

Signature of Visiting Attorney

SPONSORING ATTORNEY'S CERTIFICATION

I hereby certify that I am admitted to practice before the Supreme Court of Appeals of West Virginia, I am a member in good standing of the West Virginia State Bar, and I am a member of the bar of this Court. I further certify that I have an office for the practice of law in West Virginia, and I practice law primarily in West Virginia. I agree that pleadings, notices, and other papers may be served on me in this case. I consent to being the Sponsoring Attorney for the above-named Visiting Attorney and I shall hereafter sign all papers that require the signature of an attorney.

Date

Signature of Sponsoring Attorney

**** ELECTRONIC FILING REQUIREMENT ****

Electronic filing is required in the United States District Court for the Southern District of West Virginia. Please refer to the Court's website at <http://www.wvsc.uscourts.gov> at **CM/ECF Information > Electronic Filing > Administrative Procedures** for Electronic Case Filing in the SDWV for guidance. Specific requirements regarding filing a Statement of Visiting Attorney and Designation of Local Counsel in the District Court may be found at **Attorney Information > Admission**.

Electronic filing is strongly encouraged but not mandatory in the United States Bankruptcy Court for the Southern District of West Virginia. To electronically file documents in a bankruptcy case/proceeding, a Visiting Attorney will need to obtain a separate CM/ECF login and password from the Bankruptcy Clerk's office. Local bankruptcy rules, CM/ECF Administrative Procedures, and other bankruptcy information may be obtained on the Bankruptcy Court's website (www.wvsb.uscourts.gov) or by contacting the Bankruptcy Clerk's office at (304) 347-3003.