

**UNITED STATES PROBATION OFFICE
SOUTHERN DISTRICT OF WEST VIRGINIA**

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Robert C. Byrd United States Courthouse
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**REQUEST FOR QUOTE
USPO-1-2023**

September 11, 2023

SUMMARY DESCRIPTION

The United States Probation Office for the Southern District of West Virginia is seeking a Request for Quotation (RFQ) for the following:

The purchase of up to forty-five iPhone 14, 256 GB with voice and data service for a one-year period with the option of three years to follow. (voice and data service to be Federal Government Pricing on the commercial line of service).

SPECIAL NOTES

The delivery address is:

Robert C. Byrd Federal Courthouse
300 Virginia Street East, Rm 2400
Charleston, WV 25301

Service Plan Requirements and Features

- * For Probation Officer safety – service needs to include coverage in all 23 counties in the Southern District of West Virginia: Boone, Cabell, Clay, Fayette, Greenbrier, Jackson, Kanawha, Lincoln, Logan, Mason, McDowell, Mercer, Mingo, Monroe, Nicholas, Putnam, Raleigh, Roane, Summers, Wayne, Wirt, Wood, and Wyoming. Detailed documentation of coverage is required – include details of coverage provided directly or by partner towers.
- * Signal strength must be strong and reliable in the mentioned counties.
- * Network performance measured in speed must be 4G LTE or better
- * 400 Minutes per phone to be pooled/shared; Mobile-to-Mobile must be free
- * Unlimited Text and Picture Messaging (Federal Law Enforcement Agency)
- * Unlimited Nights/Weekends
- * Unlimited Data
- * Nationwide Long Distance
- * Caller ID/Voice Mail
- * Unlimited Domestic Roaming
- * Mobile Hot Spot within each phone with Unlimited Data
- * Mobile Tracking
- * Existing numbers to be ported to new phones.

Additional Information Needed

1. Provide Overage Fees for minutes.
2. Provide a list of monthly recurring charges ie.: State and/or Federal taxes or surcharges, 911 charges and other charges.
3. Provide delivery date of the iPhones.

Trade-In of Existing Phones

This Court's current phones consist of iPhone 12 Pros. We would like to trade these in for credit against the new phones to be purchased.

Quotes may be faxed, emailed or hand-delivered to the below address by **Friday, September 15, 2023, no later than 4:00 pm.**

Please send quotes to:

United States District Court
Attn: Suzette Redford, Procurement Specialist
300 Virginia Street, East, Room 2400
Charleston, WV 25301
304-347-3077 Telephone
304-347-3097 Fax
Suzette_Redford@wvsd.uscourts.gov

A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer. It is the vendor's responsibility to include any items needed to complete this order.

DELIVERY ORDER TERMS AND CONDITIONS

The terms and conditions in the GSA contract are invoked by referencing the GSA contract number in the delivery order. The following standard judiciary provisions and clauses are also incorporated into this request and will be included in the resulting delivery order.

1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx/>

2. The contractor shall comply with the clauses in this paragraph that the contracting officer has indicated as being incorporated in this delivery order: *[Contracting officer check as appropriate.]*

- Clause 1-15 Disclosure of Contractor Information to the Public (AUG 2004)
- Clause 2-35 F.o.b. Destination, Within Judiciary's Premises (JAN 2003)
- Clause 2-130 Energy Efficiency in Energy-Consuming Products (APR 2013)
- Clause 2-135 IEEE Standard for Environmental Assessment of Personal Computer Products (APR 2013)
- Clause 6-85 Commercial Computer Software License (APR 2013)
- Clause 6-105 California E-Waste Fee (APR 2013)
- Clause 7-30 Public Use of the Name of the Federal Judiciary (JUN 2014)
- Clause 7-35 Disclosure or Use of Information (APR 2013)
- Clause 7-115 Availability of Funds (JAN 2003)
- Clause 7-130 Interest (Prompt Payment) (JAN 2003)
- Clause 7-140 Discounts for Prompt Payment (JAN 2003)
- Clause 7-235 Disputes (JAN 2003)

SUBMISSION OF QUOTE AND EVALUATION OF OFFERS

1. The following judiciary provisions, that the contracting officer has indicated are applicable, are incorporated in this solicitation:

- Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>.

- Provision 2-100, Brand Name or Equal (APR 2013)
- Provision 3-135, Single or Multiple Awards (JAN 2003)