

**UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF WEST VIRGINIA**

CHARLESTON

Suite 2400
300 Virginia Street, East
Charleston, WV 25301

P. O. Box 2546
Charleston, WV 25329
304-347-3000

www.wvsd.uscourts.gov

Reply to: Charleston



FRANK W. VOLK

Chief Judge

RORY L. PERRY II

Clerk of Court

HUNTINGTON

Room 101
845 Fifth Avenue
Huntington, WV 25701
304-529-5588

BECKLEY

Room 119
110 North Heber Street
Beckley, WV 25801
304-253-7481

BLUEFIELD

Room 1000
601 Federal Street
Bluefield, WV 24701
304-327-9798

**REQUEST FOR QUOTE
USDC-02-2026**

August 31, 2026

SUMMARY DESCRIPTION

The United States District Court for the Southern District of West Virginia is seeking a Request for Quotation (RFQ) for Open Market Pricing for up to 30 laptops that meet the technical specifications listed to be shipped to the Charleston, WV office.

SPECIAL NOTES

The delivery address is:

Robert C. Byrd United States Courthouse
300 Virginia Street East, Room 2400
Charleston, WV 25301

REQUIREMENTS

The USDC would like to purchase up to 30 of the Dell Pro 5 Series 16 Laptop (210-BWJS) or equivalent and must meet the specifications below:

Module	Description	SKU
Components		
Base	Dell Pro 5 16 (P516260) CTO Base	210-BWJS
Base	Dell Pro 5 16 (P516260) CTO Base	631-BCPQ
Processor	Series 3 Intel(R) Core(TM) Ultra 5 335 vPro(R) (8 cores, up to 4.6 GHz, 47 TOPS NPU)	379-BGRL
Operating System	Windows 11 Pro, Copilot+ PC	619-BBGL
Chassis Options	Aluminum (Top Cover, Palm-rest, Bottom Cover)	321-BNDN

Memory	16 GB: 1 x 16 GB, DDR5, 5600 MT/s, single channel	370-BCNG
Base Options	Integrated Intel Graphics, 4Xe with Intel Core Ultra 5 335, vPro CPU	338-CVYJ
Storage	512 GB SSD	400-BVND
Wireless	Intel(R) Wi-Fi 7 BE211, Qualified against Bluetooth(R) Core 6.0 wireless Card	555-BNPW
Display	16", WUXGA (1920x1200), Non-touch, 400nit, 62.5% sRGB, Anti-Glare, FHD+IR Cam	391-BKVP
Camera Hardware	FHD RGB HDR + IR Camera, 1080p at 30 fps, Presence Detection, TNR, Camera Shutter, Microphone	319-BBMM
Keyboard	Keyboard Included	580-AHPB
PalmRest	Fingerprint Reader, Smart Card Reader, Control Vault 3+ (Backlit Keyboard)	346-BNHP
Systems Management	Intel(R) vPro(R) Enabled	631-BCMY
Primary Battery	3-cell, 57 Wh, ExpressCharge Boost capable battery, 1-yr limited hardware warranty	451-BDQQ
Power Supply	65W USB-C AC Adapter	492-BFFW
Power Cord	E4 Power Cord 1M for US	470-BCXK
Shipping Material	Single-System Packaging (Vertical Box)	340-FBDZ
Driver	Intel(R) BE211 WLAN Driver	555-BNSV
Placemat	Quick Reference Card	340-DZXF
Documentation	Documentation	340-DNBV
ENERGY STAR	ENERGY STAR Qualified	387-BBLW
Processor Label	Series 3 Intel(R) Core(TM) Ultra 5 vPro(R) Processor Label	389-FRCW
WWAN/Non-WWAN Accessory	Aluminum (Top Cover, Palm-rest, Bottom Cover), SODIMM, WLAN	321-BNDR
EPEAT	EPEAT Gold with Climate+	379-BGNT
Hard Drive Cables and Brackets	Thermal Pad 2230 SSD	575-BCWP
FGA Module	Custom Configuration	817-BBBB
Software		
Operating System Language Pack	English, French, Spanish, Brazilian Portuguese	619-BBPD
ICPS	Intel(R) Connectivity Performance Suite	640-BBTL
Non-Microsoft Application Software	Dell Additional SW - Dell Pro Laptop	658-BFVB
AI Security for Commercial & Enterprise Businesses	CrowdStrike Endpoint Protection Pro w Essential Support 1yr	634-CCLG
Service		
Service	ProSupport Plus: Next Business Day Onsite, 1 Year	714-0178
Service	ProSupport Plus: Next Business Day Onsite, 3 Year Extended	714-0194
Service	ProSupport Plus: Accidental Damage Service, 4 Years	714-0212
Service	ProSupport Plus: Keep Your Hard Drive, 4 Years	714-0213
Service	ProSupport Plus: 7x24 Technical Support, 4 Years	714-0214
Service	Dell Limited Hardware Warranty	714-0313
Service	Dell Limited Hardware Warranty Extended Year(s)	975-3461
Service	Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367

Quotes may be faxed, e-mailed, or hand-delivered to the address below by **Tuesday, September 7, 2026, no later than 12:00 pm.**

Contact Information – Please send quotes to:
United States District Court
Attn: Suzette Redford, Contracting Officer
300 Virginia Street, East, Room 2400
Charleston, WV 25301
304-347-3077 Telephone
304-347-3097 Fax
Suzette_Redford@wvsd.uscourts.gov

A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer.

It is the vendor's responsibility to include any items needed to complete this job.

Please price separately. List shipping costs separately, if applicable, with shipping to be F.O.B. destination at the above address.

An equivalent may be quoted; however, if it is, please provide information to ensure the product is equal or superior to the specifications outlined herein. The Court reserves the right to determine if the product is equivalent or superior.

SOLICITATION PROVISIONS

Provision 2-105, Economic Purchase Quantity – Products

Economic Purchase Quantity – Products (JAN 2003)

(a) Offerors are invited to state an opinion on whether the quantity(ies) of products on which offers or quotes are requested in this solicitation is (are) economically advantageous to the judiciary.

(b) Each offeror who believes that procurements in different quantities would be more advantageous is invited to recommend an economic purchase quantity. If different quantities are recommended, a total and a unit price shall be quoted for applicable items. An economic purchase quantity is that quantity at which a significant price break occurs. If there are significant price breaks at different quantity points, this information is desired as well.

Offeror's Recommendations			
Item	Quantity	Price Quotation	Total

(c) The information requested in this provision is being solicited to avoid procurements in disadvantageous quantities and to assist the judiciary in developing a database for future procurements of these items. However, the judiciary reserves the right to amend or cancel the solicitation and re-solicit with respect to any individual item in the event quotations received and the judiciary's requirements indicate that different quantities shall be acquired.

(end)

Provision 6-50, Representation of Rights in Data

Representation of Rights in Data (APR 2013)

(a) This solicitation sets forth the judiciary's known delivery requirements for data (as defined in Clause 6-60, Rights in Data – General). Any data delivered under the resulting contract will be subject to Clause 6-60, Rights in Data – General included in this contract. Under Clause 6-60, a contractor may withhold from delivery data that qualify as limited rights data or restricted computer software, and deliver form, fit, and function data instead. Clause 6-60 also may be used

with its Alternates I and/or II to obtain delivery of limited rights data or restricted computer software, marked with limited rights or restricted rights notices, as appropriate.

(b) By completing the remainder of this paragraph, the offeror represents that it has reviewed the requirements for the delivery of technical data or computer software and states (*offeror check appropriate block*):

☐ None of the data proposed for fulfilling the data delivery requirements qualifies as limited rights data or restricted computer software; or

☐ Data proposed for fulfilling the data delivery requirements qualify as limited rights data or restricted computer software and are identified as follows:

(c) Any identification of limited rights data or restricted computer software in the offeror's response is not determinative of the status of the data should a contract be awarded to the offeror.

(end)

Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a) Definitions. "Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. §§ 7701(c) and 3325(d), reporting requirements of 26 U.S.C. §§ 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. § 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN): _____

☐ TIN has been applied for.

☐ TIN is not required, because:

☐ Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a

fiscal paying agent in the United States;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of the federal government.

(e) Type of Organization:

☐ sole proprietorship;

☐ partnership;

☐ corporate entity (not tax-exempt);

☐ corporate entity (tax-exempt);

☐ government entity (federal, state or local);

☐ foreign government;

☐ international organization per 26 CFR 1.6049-4;

☐ other

(f) Contractor representations. The offeror represents as part of its offer that it is ☐ is not ☐ 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

☐ Women Owned Business

☐ Minority Owned Business (if selected then one sub-type is required)

☐ Black American Owned

☐ Hispanic American Owned

☐ Native American Owned (American Indians, Eskimos, Aleuts, or Native Hawaiians)

☐ Asian-Pacific American Owned (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)

☐ Subcontinent Asian (Asian-Indian) American Owned (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)

☐ Individual/concern, other than one of the preceding.

(end)

Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>.

(end)

The following provisions marked with an 'X' are incorporated by reference:

	2-15	Warranty Information (JAN 2003)
	2-85A	Evaluation Inclusive of Options (JAN 2003)
	2-85B	Evaluation Inclusive of Options (JAN 2003)
	2-85C	Evaluation of Options Exercised at Time of Contract Award (JAN 2003)
X	2-100	Brand Name or Equal (APR 2013)
	4-155	Alternate Awards (JUN 2014)
	4-165	Price Proposal Instruction – Multi-Year Contract (JUN 2014)

CONTRACT CLAUSES

Applicable to both the solicitation and contract

Clause 7-10, Contractor Representative (JAN 2003)

(a) The contractor's representative to be contacted for all contract administration matters is as follows (contractor complete the information):

Name:

Address:

Telephone:

E-mail:

Fax:

(b) The contractor's representative shall act as the central point of contact with the judiciary, shall be responsible for all contract administration issues relative to this contract, and shall have full authority to act for and legally bind the contractor on all such issues.

(end)

Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>.

(end)

The following clauses marked with an 'X' are incorporated by reference:

X	2-20A	Incorporation of Warranty (JAN 2003)
	2-20B	Contractor Warranty (Products) (JAN 2010)
X	2-35	F.O.B. Destination, Within Judiciary's Premises (JAN 2003)
	2-40B	Delivery of Excess Quantities (JAN 2003)
	2-55	Privacy or Security of Safeguards (JAN 2003)
	2-90A	Option for Increased Quantity (APR 2013)
	2-90B	Option for Increased Quantity – Separately Priced Line Item (APR 2013)
	2-90D	Option to Extend the Term of the Contract (APR 2013)
	2-95	Material Requirements (JAN 2003)
	2-110	Option to Purchase Equipment (JAN 2003)
	2-125	Security for Advance Payment (APR 2013)
	2-130	Energy Efficiency in Energy-Consuming Products (APR 2013)
	2-135	Acquisition of EPEAT®-Registered Personal Computer Products (MAR 2019)
	2-140	Judiciary IT Security Standards (APR 2013)
	3-1	Contractor Use of Mandatory Sources of Products or Services (JUN 2012)
X	3-3	Provisions, Clauses, Terms and Conditions - Small Purchases (JUN 2014)
	4-150	Cancellation Under Multi-Year Contracts (JUN 2014)
	5-30	Authorization and Consent (JAN 2003)
	6-10	Deposit of Assets Requirements (APR 2013)
	6-15	Deposit of Assets Instead of Surety Bonds (JAN 2003)
	6-65	Rights in Data – Special Works (JAN 2010)
	6-75	Rights to Data in an Offer (APR 2013)
	6-80	Rights in Data – Existing Works (JAN 2010)
	6-85	Commercial Computer Software License (APR 2013)
	6-90	Notice and Assistance Regarding Patent and Copyright Infringement (APR 2010)
	6-110	Deferred Ordering of Technical Data or Computer Software (JUN 2014)
X	7-1	Contract Administration (JAN 2003)
X	7-5	Contracting Officer's Representative (APR 2013)
X	7-15	Observance of Regulations/Standards of Conduct (JAN 2003)
X	7-25	Indemnification (AUG 2004)
	7-70	Judiciary Property Furnished "As Is" (APR 2013)
	7-95	Contractor Inspection Requirements (JAN 2003)
	7-115	Availability of Funds (JAN 2003)
	7-160	Limitation on Withholding of Payments (APR 2013)
	7-170	Notice of Intent to Disallow Costs (JAN 2003)
	7-180	Prohibition of Assignment of Claims (JUN 2012)
X	7-215	Notification of Ownership Changes (JAN 2003)