



UNITED STATES DISTRICT COURT

Southern District of West Virginia

NOTICE OF INCREASED FEES FOR FILING NEW CIVIL ACTIONS

At its September 2012 session, the Judicial Conference approved an amendment to the District Court Miscellaneous Fee Schedule to add a \$50 administrative fee for filing a civil action, suit, or proceeding in a district court.

Effective May 1, 2013, pursuant to this amendment, all federal district courts will begin charging a \$50 administrative fee for filing a civil action, suit or proceeding in a district court, in addition to the \$350 filing fee, thereby increasing the total filing fee to \$400.00. The administrative fee does not apply to applications for a writ of habeas corpus or to persons granted *in forma pauperis* status under 28 U.S.C. § 1915.

April 16, 2013

TERESA L. DEPPNER
Clerk of Court

District Court Miscellaneous Fee Schedule¹

The fees included in the District Court Miscellaneous Fee Schedule are to be charged for services provided by the district courts.

- The United States should not be charged fees under this schedule, with the exception of those specifically prescribed in Items 2, 4 and 5, when the information requested is available through remote electronic access.
- Federal agencies or programs that are funded from judiciary appropriations (agencies, organizations, and individuals providing services authorized by the Criminal Justice Act, 18 U.S.C. § 3006 and bankruptcy administrators) should not be charged any fees under this schedule.
 1. For filing any document that is not related to a pending case or proceeding, \$46.
 2. For conducting a search of the district court records, \$30 per name or item searched. This fee applies to services rendered on behalf of the United States if the information requested is available through electronic access.
 3. For certification of any document, \$11. For exemplification of any document, \$21.
 4. For reproducing any record or paper, \$.50 per page. This fee shall apply to paper copies made from either: (1) original documents; or (2) microfiche or microfilm reproductions of the original records. This fee shall apply to services rendered on behalf of the United States if the record or paper requested is available through electronic access.
 5. For reproduction of an audio recording of a court proceeding, \$30. This fee applies to services rendered on behalf of the United States, if the recording is available electronically.
 6. For each microfiche sheet of film or microfilm jacket copy of any court record, where available, \$6.
 7. For retrieval of a record from a Federal Records Center, National Archives, or other storage location removed from the place of business of the court, \$53.
 8. For a check paid into the court which is returned for lack of funds, \$53.
 9. For an appeal to a district judge from a judgment of conviction by a magistrate judge in a misdemeanor case, \$37.

¹ Issued in accordance with 28 U.S.C. § 1914.

10. For original admission of attorneys to practice, \$176 each, including a certificate of admission. For a duplicate certificate of admission or certificate of good standing, \$18.
11. The court may charge and collect fees commensurate with the cost of providing copies of the local rules of court. The court may also distribute copies of the local rules without charge.
12. The clerk shall assess a charge for the handling of registry funds deposited with the court, to be assessed from interest earnings and in accordance with the detailed fee schedule issued by the Director of the Administrative Office of the United States Courts.

For management of registry funds invested through the Court Registry Investment System, a fee at a rate of 2.5 basis points shall be assessed from interest earnings.

13. For filing an action brought under Title III of the Cuban Liberty and Democratic Solidarity (LIBERTAD) Act of 1996, Pub. L. 104-114, 110 Stat. § 785 (1996), \$6,355. (This fee is in addition to the filing fee prescribed in 28 U.S.C. § 1914(a) for instituting any civil action other than a writ of habeas corpus.)
14. Administrative fee for filing a civil action, suit, or proceeding in a district court, \$50. This fee does not apply to persons granted *in forma pauperis* status under 28 U.S.C. § 1915.