

**UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF WEST VIRGINIA**



TERESA L. DEPPNER
CLERK OF COURT

BLUEFIELD	CHARLESTON	HUNTINGTON	BECKLEY	PARKERSBURG
Room 2303 601 Federal Street Bluefield, WV 24701	Suite 2400 300 Virginia Street, East Charleston, WV 25301	Room 101 845 Fifth Avenue Huntington, WV 25701	Room 119 110 North Heber Street Beckley, WV 25801	Room 5102 425 Juliana Street Parkersburg, WV 26101
P. O. Box 4128 Bluefield, WV 24701	P. O. Box 2546 Charleston, WV 25329	P. O. Box 1570 Huntington, WV 25716	P. O. Drawer 5009 Beckley, WV 25801	Please use street address above.
304/327-9798	304/347-3000	304/529-5588	304/253-7481	304/420-6490

www.wvsd.uscourts.gov

Reply to: Charleston

**REQUEST FOR QUOTE
USDC-11-2009**

September 28, 2009

SUMMARY DESCRIPTION

The United States District Court for the Southern District of West Virginia is seeking a Request for Quotation (RFQ) to purchase Desktop Video Conferencing Equipment. Vendor must provide pricing for each item separately, including shipping charges.

Also, please quote separately the Premier Maintenance Plan.

Multiple vendors may be awarded from this RFQ. Vendors shall quote **GSA Pricing**.

The items requested (or equivalent) are attached.

SPECIAL NOTES

Shipping shall be **inside delivery**. Inside delivery shall be inside each building to a specific room or location. Some locations have inside loading docks which are not to be confused with inside delivery within the building. There will be no one available to assist in moving these items inside the building. This will be the vendor's responsibility to ensure the shipping company understands they will be delivering within the buildings.

The shipping address is:

U.S. District Court Clerk's Office
300 Virginia Street, Room 2400

Charleston, WV 25301
(304) 347-3086

Quotes may be faxed, emailed or hand-delivered to the below address by **September 29, 2009 by 5 pm.**

Contact information - Please send quotes to:

United States District Court
Attn: Dawna Goodson, Contracting Officer
300 Virginia Street, East, Room 2400
Charleston, WV 25301
304-347-3089 Telephone
304-347-3091 Fax
Dawna_Goodson@wvwd.uscourts.gov

A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer and is based on the availability of funds. Multiple awards may be issued.

Quotes shall include an estimated delivery time.

INCORPORATION BY REFERENCE

JP3 Provision B-5, Clauses Incorporated by Reference (Oct 2006)

This procurement incorporates one or more clauses by reference, with the same force and effort as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be assessed electronically as this address:
<http://www.uscourts.gov/procurement/clauses.htm>

The following clauses are included by reference.

JP3 Clause 7-30 - Public Use of the Name of the Federal Judiciary (Jan 2003)

JP3 Clause 7-140 - Discounts for Prompt Payment (Jan 2003)

JP3 Clause 7-235 - Disputes (Jan 2003)

Attachment: 1 and 2 - List of Equipment Requested.

**SOUTHERN DISTRICT OF WEST VIRGINIA
DESKTOP VIDEOCONFERENCING SYSTEM**

Qty.	Part Number	Description
1	2200-77523-000	CMA 4000 + 100 Devices includes Appliance, Gatekeeper, Conference Monitoring, Scheduling (Web), Device Management; automatic software update and provisioning and support for CMA Client: 100 licenses. CG:73
1	5157-77610-100	License to add 100 devices to CMA 4000
1	4870-00484-112	Premier, One Year, CMA 4000 with 200 devices
1	4870-0028-114	Premier, One Year, RMX 2000, 10 HD/40 CIF base IP system

**SOUTHERN DISTRICT OF WEST VIRGINIA
DESKTOP WEBCAMS**

Qty.	Part Number	Description
100	H5D-00001	Microsoft LifeCam Cinema HD Webcam