

**UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF WEST VIRGINIA**



TERESA L. DEPPNER
CLERK OF COURT

BLUEFIELD

Room 2303
601 Federal Street
Bluefield, WV 24701

P. O. Box 4128
Bluefield, WV 24701

304/327-9798

CHARLESTON

Suite 2400
300 Virginia Street, East
Charleston, WV 25301

P. O. Box 2546
Charleston, WV 25329

304/347-3000

HUNTINGTON

Room 101
845 Fifth Avenue
Huntington, WV 25701

P. O. Box 1570
Huntington, WV 25716

304/529-5588

BECKLEY

Room 119
110 North Heber Street
Beckley, WV 25801

P. O. Drawer 5009
Beckley, WV 25801

304/253-7481

PARKERSBURG

Room 5102
425 Juliana Street
Parkersburg, WV 26101

Please use street address
above.

304/420-6490

www.wvsd.uscourts.gov

Reply to: Charleston

**REQUEST FOR QUOTE
USDC-03-2012**

March 12, 2012

SUMMARY DESCRIPTION

The United States District Court for the Southern District of West Virginia requires a Primary Rate Interface (PRI) to be installed in the Charleston, Beckley, Bluefield, and Parkersburg, WV offices. This PRI will act as an emergency backup voice connection in the event a new Voice over IP telephone system (VOIP) system is not available. This PRI should be configured with 23B channels and 1D channel. The exact configuration and programming of the circuit will be provided once the contract is awarded. Please see each attachment for specific information on each location.

The circuit should be configured so that telephone calls can be made inbound and outbound in the event of a failover. The circuit will be properly labeled, installed (including termination in the cable rack provided by the court) and the DMARC the DCN Router at each location.

SPECIAL NOTES

***Installation should be as soon as possible. Provide date that installation can take place.**

***Use attached pricing sheets and return with your information.**

Quotes may be faxed, emailed or hand-delivered to the below address by **Friday, March 16, 2012.**

Contact information - Please send quotes to:

United States District Court
Attn: Dawna Goodson, Contracting Officer
300 Virginia Street, East, Room 2400
Charleston, WV 25301
304-347-3089 Telephone
304-347-3091 Fax
Dawna_Goodson@wvwd.uscourts.gov

A fixed firm price award from this RFQ will be determined based on the lowest priced, technically acceptable offer and is based on the availability of funds. Multiple vendors may be awarded due to service availability.

If service is not available in requested area, list on the provided table.

CHARLESTON DIVISION

The United States District Court for the Southern District of West Virginia requires two (2) new Primary Rate Interface (PRI) circuits to be installed in the Robert C. Byrd U. S. Courthouse located in Charleston, WV. These PRI's will supply voice connections to a new Voice over IP Telephone System (VoIP) installation. These PRI's should be configured with 23B channels (each) and 1D channel (each) and meet the following technical specifications:

Service Type:	Voice Only
ISDN Version:	National 2
Outbound Calling Arrangement:	PRI Voice Only CBC/CPN
D-Channel Configuration:	D Channel per T
Channel Type:	DID/DOD
# Digits out Pulsed:	10
DS1 Termination:	RJ48X
Framing/Formatting:	ESF/B8ZS Only
Hunting:	FIFO
Inbound Blocking Option:	None
Outbound Blocking Option:	None
Inbound Caller ID:	Number Only

The new PRI circuits should be configured so that telephone calls can be made inbound and outbound. The circuits will be properly labeled, installed and the DMARC extended to the DCN Router Rack located at:

**Robert C. Byrd U. S. Courthouse
300 Virginia Street East
Room 2223 (Automation Computer Room – 2nd Floor)
Charleston, WV 25301**

The Southern District of West Virginia has installed two (2) new 4 Pair #23 AWG UTP Category 6e Cables from the existing main Telephone Room located on the First Floor to Room 2223 for use by the successful Vendor.

Please provide the following pricing:

CHARLESTON DIVISION			
One Year Agreement			
Item	One Time Fee	Monthly Cost	Annual Cost
Two (2) New PRI Lines			
Caller-ID			
Taxes			
Fees (include any 911 fees)			
Installation Costs			
New DID Numbers (per block of 20)			
Existing DID Numbers to be ported to new PRI (per block of 20)			
Any Costs Not Identified Above (Describe)			

Approximate Installation Date: _____

CHARLESTON DIVISION			
Three Year Agreement			
Item	One Time Fee	Monthly Cost	Annual Cost
Two (2) New PRI Lines			
Caller-ID			
Taxes			
Fees (include any 911 fees)			
Installation Costs			
New DID Numbers (per block of 20)			
Existing DID Numbers to be ported to new PRI (per block of 20)			
Any Costs Not Identified Above (Describe)			

Approximate Installation Date: _____

BECKLEY DIVISION

The United States District Court for the Southern District of West Virginia requires one (1) new Primary Rate Interface (PRI) circuit to be installed in the Robert C. Byrd U. S. Courthouse located in Beckley, WV. This PRI will supply voice connections to a new Voice over IP Telephone System (VoIP) installation. This PRI should be configured with 23B channels and 1D channel and meet the following technical specifications:

Service Type:	Voice Only
ISDN Version:	National 2
Outbound Calling Arrangement:	PRI Voice Only CBC/CPN
D-Channel Configuration:	D Channel per T
Channel Type:	DID/DOD
# Digits out Pulsed:	10
DS1 Termination:	RJ48X
Framing/Formatting:	ESF/B8ZS Only
Hunting:	FIFO
Inbound Blocking Option:	None
Outbound Blocking Option:	None
Inbound Caller ID:	Number Only

The new PRI circuit should be configured so that telephone calls can be made inbound and outbound. The circuit will be properly labeled, installed and the DMARC extended to the DCN Router Rack located at:

**Robert C. Byrd U. S. Courthouse
110 North Heber Street
Room 136 (District Clerk's Office – 1st Floor)
Beckley, WV 25801**

The Southern District of West Virginia has installed two (2) new 4 Pair #23 AWG UTP Category 6e Cables from the existing main Telephone Room located in the Basement of the adjoining IRS Complex to Room 136 for use by the successful Vendor.

Please provide the following pricing:

BECKLEY DIVISION			
One Year Agreement			
Item	One Time Fee	Monthly Cost	Annual Cost
New PRI Line			
Caller-ID			
Taxes			
Fees (include any 911 fees)			
Installation Costs			
New DID Numbers (per block of 20)			
Existing DID Numbers to be ported to new PRI (per block of 20)			
Any Costs Not Identified Above (Describe)			

Approximate Installation Date: _____

BECKLEY DIVISION			
Three Year Agreement			
Item	One Time Fee	Monthly Cost	Annual Cost
New PRI Line			
Caller-ID			
Taxes			
Fees (include any 911 fees)			
Installation Costs			
New DID Numbers (per block of 20)			
Existing DID Numbers to be ported to new PRI (per block of 20)			
Any Costs Not Identified Above (Describe)			

Approximate Installation Date: _____

BLUEFIELD DIVISION

The United States District Court for the Southern District of West Virginia requires one (1) new Primary Rate Interface (PRI) circuit to be installed in the Elizabeth Kee Federal Building located in Bluefield, WV. This PRI will supply voice connections to a new Voice over IP Telephone System (VoIP) installation. This PRI should be configured with 23B channels and 1D channel and meet the following technical specifications:

Service Type:	Voice Only
ISDN Version:	National 2
Outbound Calling Arrangement:	PRI Voice Only CBC/CPN
D-Channel Configuration:	D Channel per T
Channel Type:	DID/DOD
# Digits out Pulsed:	10
DS1 Termination:	RJ48X
Framing/Formatting:	ESF/B8ZS Only
Hunting:	FIFO
Inbound Blocking Option:	None
Outbound Blocking Option:	None
Inbound Caller ID:	Number Only

The new PRI circuit should be configured so that telephone calls can be made inbound and outbound. The circuit will be properly labeled, installed and the DMARC extended to the DCN Router Rack located at:

**Elizabeth Kee Federal Building
601 Federal Street
Room 2303 (District Clerk's Office – 2nd Floor)
Beckley, WV 25801**

The Southern District of West Virginia has installed two (2) new 4 Pair #23 AWG UTP Category 6e Cables from the existing main Telephone Room located on the First Floor to Room 2303 for use by the successful Vendor.

Please provide the following pricing:

BLUEFIELD DIVISION			
One Year Agreement			
Item	One Time Fee	Monthly Cost	Annual Cost
New PRI Line			
Caller-ID			
Taxes			
Fees (include any 911 fees)			
Installation Costs			
New DID Numbers (per block of 20)			
Existing DID Numbers to be ported to new PRI (per block of 20)			
Any Costs Not Identified Above (Describe)			

Approximate Installation Date: _____

BLUEFIELD DIVISION			
Three Year Agreement			
Item	One Time Fee	Monthly Cost	Annual Cost
New PRI Line			
Caller-ID			
Taxes			
Fees (include any 911 fees)			
Installation Costs			
New DID Numbers (per block of 20)			
Existing DID Numbers to be ported to new PRI (per block of 20)			
Any Costs Not Identified Above (Describe)			

Approximate Installation Date: _____

PARKERSBURG DIVISION

The United States District Court for the Southern District of West Virginia requires four (4) new analog lines to be installed in the Federal Building located in Parkersburg, WV. These analog lines will supply voice connections to a new Voice over IP Telephone System (VoIP) installation.

The new analog lines should be configured so that telephone calls can be made inbound and outbound. The new analog lines will be properly labeled, installed and the DMARC extended to the DCN Router Rack located at:

**Federal Building
425 Juliana Street
Room 5102 (District Clerk's Office – 5th Floor)
Parkersburg, WV 26101**

The Southern District of West Virginia has installed two (2) new 4 Pair #23 AWG UTP Category 6e Cables from the existing main Telephone Room located on the Third Floor to Room 5102 for use by the successful Vendor.

Please provide the following pricing:

PARKERSBURG DIVISION			
Item	One Time Fee	Monthly Cost	Annual Cost
Four (4) New Analog Lines			
Caller-ID			
Taxes			
Fees (include any 911 fees)			
Installation Costs			
Any Costs Not Identified Above (Describe)			

Approximate Installation Date: _____

ADMINISTRATIVE OFFICE OF THE UNITED STATES COURTS
Accounting and Financial Systems Division

VENDOR INFORMATION/CERTIFICATION

Vendor Information:	
Name	
Business Name <i>(if different from above)</i>	
Address 1	
Address 2	
State	Zip
Soc Sec/Federal ID #	
DUNS #	
Telephone Number:	

Type of Organization for 1099 reporting:

- | | |
|---|---|
| <input type="checkbox"/> sole proprietorship; | <input type="checkbox"/> partnership; |
| <input type="checkbox"/> corporate entity <i>(not tax-exempt)</i> ; | <input type="checkbox"/> corporate entity <i>(tax-exempt)</i> ; |
| <input type="checkbox"/> health care provider; | <input type="checkbox"/> other _____ |
| <input type="checkbox"/> government entity <i>(write in either federal, state or local)</i> | _____ |

Certification

Tax Payer Identification Number *(TIN number)*: _____

Under penalties of perjury, I certify that:

1. The number above is my correct taxpayer identification number (or I am waiting for a number to be assigned to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest and dividends, or (c) the IRS has notified me that I am no longer subject to the backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

You must check box next to item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. If you make a false statement with no reasonable basis that results in no backup withholdings, you are subject to a \$500 penalty. Willfully falsifying certifications or affirmations on this form may subject you to criminal penalties including fines and/or imprisonment.

Definitions:

"Taxpayer Identification (TIN)" is the number required by the Internal Revenue Service (IRS) to be used in reporting income tax and other returns. The TIN may be either a social security number (SSN) or an employer identification number (EIN).

"U.S. person" means:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States.

The TIN, as well as the information above is required in order to comply with debt collection requirements of 31 U.S.C. §§ 7701(c) and 3325(d), reporting requirements of 26 U.S.C. §§ 6041 and 6041A, and implementing regulations issued by the IRS. Failure or refusal to furnish this information may result in 28 percent backup withholding on any payments otherwise due under any awarded contract or purchase order.

The TIN may be used by the government to collect and report on any delinquent amounts arising out of the vendor's relationship with the government (31 U.S.C. § 7701(c)(3)). The TIN provided may be matched with IRS records to verify its accuracy.

Complete this section only if a TIN was not provided on page one, and select closest reason why not:

- The vendor is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
- The vendor is an agency or instrumentality of a foreign government;

**Additional information required for vendors used for procurement
(purchase orders, contracts, etc.)**

Indicate which, if any, of the following categories are applicable. These categories require that the vendor is 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group:

- Women Owned Business
- Minority Owned Business (If yes, select one of the owner's race/ethnicity selections from below):
 - Asian-Pacific American Black American Subcontinent Asian (Asian-Indian)American
 - Hispanic American Native American Other than one of the preceding

Date: _____

Vendor's signature

For Agency Use Only

The vendor name and DUNS number is all that is required for registered Central Contractor Registration (CCR) vendors.
(Check www.ccr.gov for registration status.) Do not use this form for purchase card merchants.

Mark Boxes that apply: Addition Change Vendor Code: _____ *(make entry only if change)*

The following information is optional for individuals whose name and telephone are already on the form:	
Contact Name: _____	
Telephone Number: _____	Email: _____

Identification of person making this request:	
Name: _____	
Telephone Number: _____	Originating Office: _____

Please type or print clearly. For AO FAS4T Users only, e-mail the completed form to: AOdb_AO_FAST4T_Help_Desk/DCA/AO/USCOURTS.
This form should be completed with signature by the vendor and submitted by Judiciary staff only.