

**UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF WEST VIRGINIA**



TERESA L. DEPPNER
CLERK OF COURT

BLUEFIELD

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601 Federal Street
Bluefield, WV 24701

P. O. Box 4128
Bluefield, WV 24701

304/327-9798

CHARLESTON

Suite 2400
300 Virginia Street, East
Charleston, WV 25301

P. O. Box 2546
Charleston, WV 25329

304/347-3000

HUNTINGTON

Room 101
845 Fifth Avenue
Huntington, WV 25701

P. O. Box 1570
Huntington, WV 25716

304/529-5588

BECKLEY

Room 119
110 North Heber Street
Beckley, WV 25801

P. O. Drawer 5009
Beckley, WV 25801

304/253-7481

PARKERSBURG

Room 5102
425 Juliana Street
Parkersburg, WV 26101

Please use street address
above.

304/420-6490

www.wvsd.uscourts.gov

Reply to: Charleston

REQUEST FOR QUOTE

USDC-24-2011

September 30, 2011

SUMMARY DESCRIPTION

The United States District Court for the Southern District of West Virginia is seeking a Request for Quotation (RFQ) to purchase BiAmp Equipment. Vendor must provide pricing for items and shipping charges separately. Vendors shall quote **GSA Pricing** and not substitute brand. This is a sole source purchase.

REQUESTED ITEMS

The requested quantity is the maximum the Court will purchase. We reserve the right to purchase a lesser quantity based on funding.

SPECIAL NOTES

The shipping address is:

U.S. District Court Clerk's Office
300 Virginia Street, Room 2400
Charleston, WV 25301
(304) 347-3086

Quotes may be faxed, emailed or hand-delivered to the below address by **September 30, 2011 by 3pm.**

Contact information - Please send quotes to:

United States District Court
Attn: Dawna Goodson, Contracting Officer
300 Virginia Street, East, Room 2400
Charleston, WV 25301
304-347-3089 Telephone
304-347-3091 Fax
Dawna_Goodson@wvsd.uscourts.gov

A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer and is based on the availability of funds.

DELIVERY ORDER TERMS AND CONDITIONS

The terms and conditions in the GSA contract are invoked by referencing the GSA contract number in the delivery order. The following standard judiciary provisions and clauses are also incorporated into this request and will be included in the resulting delivery order.

Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx/>

The following clauses are included by reference.

- Clause 1-15 - Disclosure of Contractor Information to the Public (AUG 2004)**
- Clause 7-30 - Public Use of the Name of the Federal Judiciary (JAN 2003)**
- Clause 7-35 - Disclosure or Use of Information (APR 2010)**
- Clause 7-130 - Interest (Prompt Payment) (JAN 2003)**
- Clause 7-140 -Discounts for Prompt Payment (JAN 2003)**
- Clause 7-235 -Disputes (JAN 2003)**

Description	Qty.	Each	Total
BiAmp Nexia CS - DSP Conference System Mixer	19		
BiAmp Nexia TS - Teleconference DSP	11		
BiAmp CPA650 - Commerical Power Amplifier	8		
BiAmp DT1-A 70V/100V Speaker Distribution Adapter	16		
Optional Equipment			
BiAmp Nexia VC - Video Conference DSP	11		
Shipping Charges			
Grand Total			
This is a Sole Source purchase. Do not substitute.			

PROVISION 3-5, TAXPAYER IDENTIFICATION AND OTHER OFFEROR INFORMATION FORM

COMPANY INFORMATION

Company Name: _____

Address: _____

City: _____

State: _____

Zip: _____

Phone: _____

Fax: _____

(a) Definitions

"Common parent," as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its federal income tax returns on a consolidated basis, and of which the offeror is a member.

"Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) Offerors

All offerors shall submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. §§ 7701(c) and 3325(d), reporting requirements of 26 U.S.C. §§ 6041, 6041A and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) TIN

The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. § 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN)

Taxpayer Identification Number (TIN): _____

- TIN has been applied for.
- TIN is not required, because:
- Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
 - Offeror is an agency or instrumentality of a foreign government;
 - Offeror is an agency or instrumentality of the federal government.

(e) Type of Organization

- | | |
|--|---|
| <input type="checkbox"/> sole proprietorship; | <input type="checkbox"/> partnership; |
| <input type="checkbox"/> corporate entity (not tax-exempt); | <input type="checkbox"/> corporate entity (tax-exempt); |
| <input type="checkbox"/> government entity (federal, state or local); | <input type="checkbox"/> foreign government; |
| <input type="checkbox"/> international organization per <u>26 CFR 1.6049-4</u> ; | <input type="checkbox"/> other _____. |

(f) Common Parent

Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.

Name and TIN of common parent

Name _____

TIN _____

(g) Contractor Representations

Definitions. As used in this provision—

“Women-owned business concern” means a business concern—

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and (2) whose management and daily business operations are controlled by one or more women.

“Minority-owned business concern” means a business concern (1) which is at least 51 percent owned by one or more individuals within one or more of the categories listed below; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more individuals within one or more of the categories listed below; and (2) whose management and daily business operations are controlled by one or more individuals within one or more of the categories listed below.

Black American

Hispanic American

Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians)

Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)

Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)

Representations

The offeror represents as part of its offer that it is, is not minority-owned business concern.

The offeror represents as part of its offer that it is, is not a women-owned business concern.

Signature

Date