



**UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF WEST VIRGINIA**



**DISTRICT COURT FEES**  
*(Effective 06/01/2016)<sup>1</sup>*

FILING FEE	AMOUNT
Civil action, e.g., complaint, notice of removal, etc. - 28 U.S.C. 1914(a) <i>Combines \$350 filing fee and \$50 administrative fee for initiating a civil action - 28 U.S.C. 1914(b)<sup>2</sup></i>	<b>\$400.00</b>
Writ of habeas corpus - 28 U.S.C. 2254	<b>\$5.00</b>
Notice of appeal to the U. S. Court of Appeals	<b>\$505.00</b>
Filing any document that is not related to a pending case or proceeding	<b>\$46.00</b>
Appeal to a district judge from a judgment of conviction by a magistrate judge in a misdemeanor case	<b>\$37.00</b>
Action under Title III of the Cuban Liberty and Democratic Solidarity Act of 1996	<b>\$6,355.00</b>
Registration of foreign judgment	<b>\$46.00</b>

ATTORNEY FEES	AMOUNT
Attorney admission	<b>\$176.00</b>
Duplicate certificate of admission	<b>\$18.00</b>
Certificate of good standing	<b>\$18.00</b>
Visiting attorney or <i>pro hac vice</i> fee	<b>\$50.00</b>

MISCELLANEOUS FEES	AMOUNT
Local Rules (Available at <a href="http://www.wvsc.uscourts.gov">www.wvsc.uscourts.gov</a> )	<b>no charge</b>
Photocopies of any record or paper excluding microfiche or microfilm <i>(Fee applies to the United States if the record, paper, or recording is available through remote electronic access.)</i>	<b>\$.50 per page copied</b>
Electronic Public Access Fee (EPA) – printing from CM/ECF for requests in person at the public counter <i>(Fee applies to the United States if the record, paper, or recording is available through remote electronic access.)</i>	<b>\$.10 per page printed</b>
Reproducing an audio recording of a court proceeding <i>(Fee applies to the United States if the record, paper, or recording is available through remote electronic access.)</i>	<b>\$30.00</b>
Record search (per name or item searched)	<b>\$30.00</b>
Certification of document or paper	<b>\$11.00</b>
Documentation exemplification	<b>\$21.00</b>
Retrieval of <u>one</u> box of records from a Federal Records Center, National Archives, or other storage location removed from the place of business of the court	<b>\$64.00</b>
For retrieval of multiple boxes, fee for additional box	<b>\$39.00</b>
<i>For electronic retrievals, plus any charges assessed by the Federal Records Center, National Archives, or other storage location removed from the place of business of the courts</i>	<b>\$10.00</b>
For any payment returned or denied for insufficient funds	<b>\$53.00</b>
Microfiche sheet of film or microfilm jacket copy of any court record	<b>\$6.00</b>
Processing fee for a petty offense charged on a federal violation notice	<b>\$25.00</b>

<sup>1</sup> At its March 2016 session, the Judicial Conference established a new fee in each of the miscellaneous fee schedules effective **June 1, 2106**, for accessing records electronically from a Federal Records Center, as indicated in **red** herein.

<sup>2</sup> The \$50 administrative fee for civil cases does not apply to persons granted *in forma pauperis* status under 28 U.S.C. 1915, nor does it apply to habeas proceedings.