

**UNITED STATES DISTRICT COURT
UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF WEST VIRGINIA**

TERESA L. DEPPNER
CLERK OF COURTS

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Dear Counsel:

Local Rule of General Practice 2.02 of the Southern District of West Virginia, effective September 1, 1994, regarding the appearance of counsel not a member of the bar of this court, states, in part, as follows:

“Any person who has not been admitted to practice before the Supreme Court of Appeals of West Virginia, but who is a member in good standing of the bar of the Supreme Court of the United States, by the bar of the highest court of any other state in the United States, or the bar of the District of Columbia, shall be permitted to appear as a visiting attorney in a particular case in association with a permanent member of the bar of this court as herein provided. The visiting attorney shall file with the clerk, at or before his or her initial appearance, a statement identifying by name and address the bar of which he or she is a member in good standing and designating some permanent member of the bar of this court who has an office for the practice of law in this district upon whom pleadings, notices and other papers may be served. The permanent member of the bar of this court so designated shall consent to the designation and shall thereafter sign all papers that require the signature of an attorney. Any paper filed by a visiting attorney not in compliance with this rule may be stricken from the record after fifteen days’ written notice mailed to the visiting attorney at his or her address as known to the clerk.”

Accordingly, please find enclosed a *Statement of Visiting Attorney and Designation of Local Counsel* which you must complete and file with this office.

If you require a copy of our Local Rules, please make your request in writing.

Sincerely,

TERESA L. DEPPNER, CLERK OF COURTS

by: _____
Deputy Clerk

Enclosure